

# ***SOUTH HEIGHTON VILLAGE HALL MANAGEMENT COMMITTEE***

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## **Minutes of meeting held on 19 June 2023 at 7.30pm at the village hall**

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- Present:** Louise Baxter (Co-opted Committee member), Sue Crosthwaite (Co-opted Committee member), Clare Dickins (Treasurer), Jerry Drury (Co-opted Committee member), John Johnson (Committee member), Pip McTiffen (Committee Member), Tessa Pickstock (Chair), Sophy Thorpe (Secretary).
- Apologies for absence:** Norah Bessant (Co-opted Committee member), Gerry Hazell (Parish Council representative), Geoff Knight (Co-opted Committee member), Roger Scarles (Committee member).
- Minutes:** The minutes of the previous meeting (15 May 2023) were agreed to be a true record.
- Matters arising:**
- Next jumble sale: Saturday 22 July.
  - Website refresh in hand.
  - Missing roof tiles/moss removal in hand also various brickwork repairs needed outside of the hall.
- South Heighton Bonfire Society**
- Notes from meeting held on 12 June were approved and will be sent out to the bonfire membership.
  - Fund raising going very well - £70 collected from pub donation bottle.
- South Heighton Parish Council**
- Bonfire night 11 November 2023 – application form for field use approved subject to the usual paperwork being submitted when it is ready.
  - PC's annual parish meeting 18 May – some committee members attended.
- Secretary's report:**
- Food Safety & Hygiene information form received, completed and sent back (they will let us know if we need an inspection).
- Treasurer's report:**
- See over.
- Any other business:**
- Next bingo: Monday 26 June
  - Spotlights in the hall need repairing.
  - Trees overhanging the village hall slope need to be reduced.
  - Heavy square tables in the hall need to be replaced with folding lighter weight ones.
  - Tarmac in the playground needs attention.
  - Curtains also need attention.
  - Need to look into a higher interest savings account.
  - Finalisation of committee positions following last month's AGM: Tessa Pickstock to stand down as Chair and take co-opted membership. John Johnson to stand up as Chair (nominated by ST, seconded by TP). Louise Baxter to move from co-opted to full committee member (nominated by TP, seconded by CD). Thank you to Tessa for standing as Chair.

Date of next meeting: • Monday 24 July, 7.30pm.

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|---|---|-------------------|
| <b><u>INCOME</u></b>  |   |                   |
| Hire of hall/marquees   | £ 280.00  |                   |
| Bonfire quiz night  | £ 31.00   |                   |
| Bonfire fete proceeds   | £ 904.30  |                   |
| Hampden collection jar  | £ 158.00  |                   |
| Private sale of jumble  | £ 70.00   |                   |
| Bonfire treasure hunt   | £ 120.00  |                   |
| Bingo - May   | £ 131.30  |                   |
| <b>Total Income</b>   |   | £ 1,694.60        |
| <b><u>EXPENDITURE</u></b>   |   |                   |
| EDF   | £ 197.00  |                   |
| Bonfire - printer ink, badge blanks, banner repairs & membership badges | £ 203.69  |                   |
| Bonfire jumpers   | £ 45.00   |                   |
| Hall cleaning (May)   | £ 63.00   |                   |
| Bonfire payments for fetes x 1  | £ 20.00   |                   |
| Water - Castle/Business Stream  | £ 52.38   |                   |
| Sx Bonfire Council subs   | £ 10.00   |                   |
| Mowing (front and back)   | £ 96.00   |                   |
| Window cleaning   | £ 20.00   |                   |
| Pyrotech - extinguisher check   | £ 129.29  |                   |
| Accounts x 2 years  | £ 200.00  |                   |
| <b>Total Expenditure</b>  |   | £ 1,036.36        |
| <b>Balance</b>  |   | <b>£ 658.24</b>   |
|   | <b>Current Account balance as at 19/06/2023</b> | <b>£15,087.19</b> |
|   | <b>Deposit Account balance as at 19/06/2023</b> | <b>£ 2,058.92</b> |
|   |   | <b>£17,146.11</b> |